



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Nicolet Chapter

ASSP Nicolet Chapter Meeting Minutes

July 11th, 2025

Venue/Time: Holidays Pub Appleton 11 am

Attending: Derek Botsford, Jeff Bowers, Chad Kaster, Gwen Luscavage, Geena McFaul, Chee Moua, Nick Steiner, Susen Trail, Ryan Word, Ryan Word

1. Call to order
2. Financials
 - a. 2024-25 Fiscal year ended March 31st (new program year begins July 1)
 - b. Checking: \$5,200.43
 - c. Petty Cash: \$200
 - d. Main Savings: \$2,366.26
 - e. Scholarship Savings: \$7,766.69
 - f. CD #1: \$5,357.08
 - i. Renewed 05-31-25 @ 3.00% APY for 13 months
 - g. CD #2: \$5,013.81
 - i. Opened 05-27-25 @ 3.30% APY for 9 months
 - h. Credit card
 - i. 3% cash back
 - ii. Motion made for Chee to look at multiple credit cards to pick the best
3. May Meeting
 - a. Excellerate Tour – Ryan Word
 - b. 11 attendees
 - c. Speakers appreciated the feedback on safety suggestions saw during walk
4. Golf Outing 07-16-25
 - a. Royal St Patrick – July 16th
 - b. No cutoff date for registration
 - c. 4-person scramble: \$100 per golfer (\$400/team)
 - d. Many sponsors available still – do not need to golf to sponsor
 - e. 50/50 raffle
 - i. Chee to look into legalities of doing this
 1. Need a permit from state
 2. 6 weeks to get permit
 3. About \$175 fee
 - f. Looking for more door/hole prizes
 - g. 5 hole sponsors, all other sponsors are taken
 - h. Geena will take pictures
 - i. Registrations:
 - i. 14 teams registered
 - ii. 3M will offer a free fall protection course – giveaway method TBD by Peter and Patrick
 - iii. Wesco (Platinum sponsorship) – wants to host a door/hole prize
5. COMT 2024-25
 - a. 9,570/10,000 points = Platinum Status achieved

- b. Discussed opportunities for improvement for next planning year
- 6. Board Member gift for year
 - a. Inform Petr of choice
- 7. Gwen will plan summer end of year Board dinner
 - a. Looking at Copperstate Brewery
- 8. ASSP Sponsorship
 - a. Wesco renewed Platinum sponsorship
 - b. Eric will reach out to past sponsors
- 9. Social media – Susen Trail
 - a. LinkedIn premium plans
 - i. Provided a report with breakdown of different packages (costs, benefits, etc).
 - ii. She has contacted LinkedIn for additional questions and details
 - iii. Will table final decision for next board meeting - test trial a plan for a year
 - b. Suggested to start incorporating photos during postings to make them pop out more
 - i. Bowers suggested trying Google AI to help generate photos related to posting
- 10. Name badges for Board Members
 - a. Distributed to attendees at Board meeting
- 11. New Business
 - a. ASSP Yearly Meeting Planner
 - i. Chee to add final attendee numbers to each program on spreadsheet
 - b. 2025-2026 Proposed Schedule
 - i. ASSP wants a copy of schedule by August
 - 1. September: VR Fire Fighting – Jeff B.
 - 2. November: AI in EHS – Derek B.
 - 3. January: Culture of Commitment – Geena M.
 - 4. March: OSHA Update (Ron M), Backup: Work Comp (WI) – Susen T.
 - 5. May: Pierce Tour – Chee M.
 - 6. July: Golf Outing – Peter M.
 - c. Think about SPY Award next year – use a committee to manage
 - d. Send membership list to Susen
 - e. Lets update positions and make sure everyone is listed with ASSP and Website
 - f. CEUs
 - i. Do we have a chair or committee help with this?
 - ii. Ryan made a motion and voted yes
 - iii. Jeff will go through the process and let us know (first meeting)
 - g. Update website
 - i. events
 - h. Chapter Bylaws needs review and update
 - i. US Bank wants a copy of updated Bylaws
 - ii. Ryan will review
 - i. Discussed moving board meetings
 - i. Currently in Appleton – half or so board members are in GB
 - ii. Explore venues – be sure to look at minimum room and food costs, technology available, etc.
 - iii. Attendees at Board discussed how convenient Holidays is, good menu and do not charge if low attendance so will continue using Holidays in Appleton
- 12. Next Board Meeting
 - a. August 8 at Holidays, 11:00 am

Meeting Adjourned @ 12:31 pm