



## AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Nicolet Chapter

### August Board Meeting Minutes

Location: Holiday's Appleton, 3950 N Richmond St, Appleton, WI 54913

Time: 11am

Attending: Derek Botsford, Jeff Bowers, Eric Cihlar, Shawn Hau, ~~Carol Jamrosz, Chad Kaster, Gwen Luseavage, Ron Mauermann~~, Peter Masias, Geena McFaul, Chee Moua, ~~Loretta Mulberry, Tyler Nackers~~, Nick Steiner, Susen Trail, ~~Jeff Van Thiel, Ryan Word~~

- Call to Order
- Roll Call/Quorum
  - NOTE: Vice President serving as proxy for President
- Approval of Agenda
  - Motion by Peter, 2<sup>nd</sup> Derek, no objections, approved
- Approval of Previous Meeting Minutes
  - Motion by Peter, 2<sup>nd</sup> Derek, no objections, approved
- Financial Report
  - Checking: \$4,789.48
    - Dues deposit missing for June 2025
    - ASSP incorrectly charged cost of nametags to membership dues instead of credit card
    - Remaining owed to be taken out of next month's membership dues
  - Petty Cash: \$200
  - Main Savings: \$2,366.36
  - Scholarship Savings: \$9,648.62
  - CD #2: \$5,370.56
  - CD #3: \$5,27.23
  - Gift Cards update:
    - Cards given: x3 each speaker for Excellerate Tour, x1 Peter (Golf Outing)
    - Remaining: 1 Kwik Trip, 10 Amazon
    - x10 more Amazon cards ordered on 08/06
  - Credit cards
    - US Bank Triple Cash Rewards
      - 3% cash back on gas, office supply stores and restaurants, 1% everything else
        - We spend avg \$6000 on food annually ≈ \$200 cash back
      - \$100 credit for recurring software subscriptions expenses
        - Asked US Bank and they said our Quicken subscription qualifies - \$71.88
      - Shawn asked if cash back rewards are taxable income – Chee to investigate
    - Chee researched other small business credit card options
      - Did not find any that had better rewards
    - Peter motion for approval to apply for US Bank CC, 2<sup>nd</sup> Derek, no objections, approved

- Old Business

- Golf Outing 07-16-25
  - Royal St Patrick – July 16th
  - 15 teams registered
  - \$2,277.33 transferred to scholarship fund
  - Scholarship fund: \$9,648.62
    - It does not say on our website how much our scholarship award is
    - \$2500 cap per person
    - Add “Other (pending Board approval)” as another option
  - Feedback:
    - Peter considering increasing sponsorships amounts
    - More effort needed to obtain more hole sponsors
    - Patrick Harel (3M) still offering a free fall protection course – TBD when and how to give away
- Board Member Gifts
  - All responses received – Peter to make the order
- Board Dinner
  - Looking at Copper State Brewery
  - Gwen not present to update
- Chapter Sponsorships
  - Looking for assistance from everyone – reach out to local businesses you work with
  - Send potential sponsor info to Eric
- LinkedIn Premium
  - Susen is having trouble contacting LinkedIn to check for eligibility
  - Recommended to reach out to other Chapters that may have a Premium account
- CEUs
  - Chee to send CEU link to Susen and Derek
  - Establishing a CEU chair still on hold
- Chee to send membership list to Susen and Nick
  - Chee will send shared login information after Chair positions updated in their ASSP profiles
- Updating positions and make sure everyone is listed with ASSP and website
  - Geena or Ryan to reach out to society to get everyone’s profile updated with their Chair positions
- Yearly schedule: Jeff Van Thiel added schedule to Nicolet website
  - September: VR Fire Fighting – Jeff B.
    - Main contact no longer employed
    - Due to time constraints, changing topic to Hazardous Communication Compliance and Enforcement Perspective by Susen Trail
      - Sept 10 or Sept 17 at Holidays
      - Motion by Chee to proceed, 2<sup>nd</sup> Peter and Jeff Bowers, no objections, approved
      - Have Jeff Van Thiel update website

- November: AI in EHS – Derek B.
  - Enhancing Workplace Safety: Leveraging AI for Modern Safety Management
  - Green Bay Packaging will sponsor the meals
- January: Culture of Commitment – Geena M.
  - No update
- March: OSHA Update (Ron M), Backup: Work Comp (WI) – Susen T.
  - OSHA is doing presentations again
  - Mackinaws – \$250 minimum food charge for backroom
  - Will check for March 11 or 18
- May: Pierce Tour – Chee M.
  - No update – plan to reach out later in the year
- July: Golf Outing – Peter M.
- Proposed backup meeting
  - Rite-Hite would like to host a meeting at their Milwaukee site
- New Business
  - Annual Planning Tool
    - Complete Annual Planning tool
    - Submission deadline to Society: **August 15,2025**
  - Bylaws Update
    - Review proposed changes and collect comments
    - Determine current voting members for bylaw actions
    - Confirm quorum status for vote
      - Motion by Peter to approve updates, 2<sup>nd</sup> Derek, no objections, approved
  - Chicago ROC
    - Ryan and Geena are unavailable to attend
    - We need to select a proxy
      - Proxy must be submitted to RVP for approval prior
      - Susen will attend – Bowers (backup)
  - Chapter Spy Nominations
    - Discuss candidates for 2025 chapter SPY
      - Email Ryan if interested
- Next Board Meeting
  - September 12 at Holidays, 11:00 am
- Adjournment: 12:45 pm