



## AMERICAN SOCIETY OF SAFETY PROFESSIONALS

### Nicolet Chapter

## September Board Meeting Minutes – 09/16/25

Location: Microsoft Teams Meeting

Time: 11am

Attending: ~~Derek Botsford, Jeff Bowers, Eric Cihlar, Shawn Hau, Carol Jamrosz, Chad Kaster, Gwen Luseavage, Ron Mauermann, Peter Masias, Geena McFaul, Chee Moua, Loretta Mulberry, Tyler Nackers, Nick Steiner, Susen Trail, Jeff Van Thiel, Ryan Word~~

- Call to Order
- Roll Call/Quorum
- Approval of Agenda
- Approval of Previous Meeting Minutes
- Financial Report
  - Checking: \$4,854.70
    - Dues deposit missing for August 2025 due to ASSP incorrectly charging cost of nametags to membership dues instead of credit card – we still owe \$17.24
    - Remaining owed to be taken out of next month's membership dues
  - Petty Cash: \$200
  - Main Savings: \$2,366.46
  - Scholarship Savings: \$9,649.03
  - CD #2: \$5,384.08
  - CD #3: \$5,041.12
  - Gift Cards update:
    - Remaining: 1 Kwik Trip, 20 Amazon
  - Credit cards
    - US Bank Triple Cash Rewards – approved as of 09/05/25: \$18,400 credit limit
- Old Business
  - Board Member Gifts
    - All responses received – Peter to make the order
  - Board Dinner - Gwen
    - Looking at Copper State Brewery – no update
  - Chapter Sponsorships
    - Faith Technologies Inc – Platinum – for sponsoring lunch for May Tour
    - Lakeshore College – Gold
    - Wesco – Platinum
    - Green Bay Packaging - \$1,000 – sponsoring lunch for November meeting

- LinkedIn Premium
  - Susen is having trouble contacting LinkedIn to check for eligibility
  - Recommended to reach out to other Chapters that may have a Premium account
- CEUs
  - Establishing a CEU chair still on hold
  - **0.1 CEUs approved for November program**
- Chee to send membership list to Susen and Nick
  - Chee will send shared login information after Chair positions updated in their ASSP profiles
  - **Roster access changed – no more shared login – found under Community Leader Reports in your ASSP profile settings**
- Updating positions and make sure everyone is listed with ASSP and website
  - Geena or Ryan to reach out to society to get everyone's profile updated with their Chair positions
    - **Susen's ASSP Committee profile has not been updated – Ryan will reach out again for clarification**
- Yearly schedule: Jeff Van Thiel added schedule to Nicolet website
  - September: Hazard Communication and Enforcement Insights – Susen Trail
    - **Sept 17 at Holidays Appleton**
    - **15 registered, including speaker**
  - November: AI in EHS – Derek B.
    - Enhancing Workplace Safety: Leveraging AI for Modern Safety Management
    - Green Bay Packaging will sponsor the meals
    - **0.1 CEUs approved**
  - January: Culture of Commitment – Geena M.
    - No update
  - March: OSHA Update (Ron M), Backup: Work Comp (WI) – Susen T.
    - **Mackinaws Grill & Spirits (The Outpost Room)**
      - Dave Schott
      - Reservation confirmed for March 18 from 10am to 3pm
      - Max capacity 45 people – provide headcount by 9/16
      - \$250 food minimum for room rental, will be charged difference if not met
      - 20% service fee and 5.5% tax plus 2.9% fee (if paying with credit card)
  - May: Pierce Tour – Chee M.
    - No update – plan to reach out later in the year
  - July: Golf Outing – Peter M.
- Proposed backup meeting
  - Rite-Hite would like to host a meeting at their Milwaukee site
- Bylaws Update
  - Review proposed changes and collect comments
  - Determine current voting members for bylaw actions
  - Confirm quorum status for vote

- Chicago ROC
  - Susen will attend on behalf of Ryan
  - Reviewed ROC Chapter update presentation
  - Susen to nominate Ryan for Regional VP on behalf of Nicolet Chapter
    - If elected, we have until July 2026 for Geena to nominate new VP
- Chapter Spy Nominations
  - Discuss candidates for 2025 Chapter SPY
    - Email Ryan if interested
- Next Board Meeting
  - October 10 at Holidays, 11:00 am
- Adjournment: 11:30 am